

REPORT OF AUDIT
BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

OFFICERS

RUTH TIPPS

PRESIDENT

TRACY CARTER

VICE-PRESIDENT

JANET BARNHART

CLERK

AMANDA KENDALL

MEMBER

MARIE HOLBA

MEMBER

UNA STOCK

TREASURER

CORY SAUSER

SUPERINTENDENT

AUDIT BY

PATRICK W. CARROLL
CERTIFIED PUBLIC ACCOUNTANT

CERTIFICATE #4081

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

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BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

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INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education
Billings School District #1-2
Noble County, Oklahoma

Report on the Audit of Financial Statements

Opinions

We have audited the accompanying combined fund type and account group financial statements-regulatory basis of the Billings School District #1-2, Noble County, Oklahoma, (the District) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, as listed in the table of contents.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion on Regulatory Basis of Accounting" paragraph, the combined financial statements referred to above present fairly, in all material respects, the assets, liabilities and fund balances arising from regulatory basis transactions of each fund type and account group of the District, as of June 30, 2022, and the revenues collected and expenditures paid and encumbered for the year then ended, on the regulatory basis of accounting described in Note 1.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraphs, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of June 30, 2022, or the revenues, expenses, and changes in net position and, where applicable, cash flows thereof for the year then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and qualified audit opinions.

Basis for Qualified Opinion on Regulatory Basis of Accounting

As discussed in Note 1, the financial statements referred to above do not include the general fixed asset account group, which is a departure from the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education noted above. The amount that should be recorded in the general fixed asset account group is not known.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statements, to meet the financial reporting requirements of the Oklahoma State Department of Education, the financial statements are prepared by the District on the basis of the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education as described in Note 1, to meet the financial reporting requirements of the State of Oklahoma; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures including examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the fund type and account group financial statements-regulatory basis that collectively comprise the District's basic financial statements. The accompanying combining financial statements-regulatory basis and other supplementary information and schedule of expenditures of federal awards as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements-regulatory basis. The information has been subjected to the auditing procedures applied in the audit of the fund type and account group financial statements within the combined financial statements-regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, except for the financial statements being prepared in compliance with regulatory basis as prescribed by the Oklahoma State Department of Education as discussed in Note 1, the combining financial statements-regulatory basis and the other supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the combined financial statements-regulatory basis as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 12, 2023 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Billings School District #1-2, Noble County, Oklahoma's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Chas. W. Carroll, P.A.
April 12, 2023

Billings School District No. 1-2, Noble County, Oklahoma
Combined Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Fund Types and Account Groups
June 30, 2022

EXHIBIT A

ASSETS	Governmental Fund Types					Fiduciary Fund Types	Account Group	June 30, 2022
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency			Total (Memorandum Only)
Cash and Cash Equivalents	\$ 885,789	\$ 145,716	\$ 0	\$ 15,188	\$ 46,304	\$ 0	\$ 0	1,092,997
Investments	8,407	0	0	0	0	0	0	8,407
Amounts Available in Debt Service Fund	0	0	0	0	0	0	0	0
Amounts to be Provided for Retirement of General Long-Term Debt	0	0	0	0	0	0	0	0
Total Assets	\$ 894,196	\$ 145,716	\$ 0	\$ 15,188	\$ 46,304	\$ 0	\$ 0	1,101,404

LIABILITIES AND FUND BALANCES

Liabilities:

Warrants Payable	\$ 11,829	\$ 11,761	\$ 0	\$ 0	\$ 1,609	\$ 0	\$ 0	25,199
Reserve for Encumbrances	30	0	0	0	0	0	0	30
Due to General Fund	0	0	8,407	0	0	0	0	8,407
Due to Activity Groups	0	0	0	0	44,695	0	0	44,695
General Obligation Bonds Payable	0	0	0	0	0	0	0	0
Total Liabilities	\$ 11,859	\$ 11,761	\$ 8,407	\$ 0	\$ 46,304	\$ 0	\$ 0	78,331

Fund Balances:

Restricted For:

Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Capital Projects	0	0	(8,407)	15,188	0	0	0	6,781
Building Programs	0	134,334	0	0	0	0	0	134,334
Child Nutrition Programs	0	(379)	0	0	0	0	0	(379)
Cooperative Programs	0	0	0	0	0	0	0	0
Unassigned	882,336	0	0	0	0	0	0	882,336

Total Fund Balances

	\$ 882,336	\$ 133,955	\$ (8,407)	\$ 15,188	\$ 0	\$ 0	\$ 0	1,023,073
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Total Liabilities and Fund Balances

	\$ 894,196	\$ 145,716	\$ 0	\$ 15,188	\$ 46,304	\$ 0	\$ 0	1,101,404
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The notes to the financial statements are an integral part of this statement.

Billings School District No. 1-2, Noble County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - All Governmental Fund Types
For the Year Ended June 30, 2022

EXHIBIT B

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	June 30, 2022
Revenue Collected:					
Local Sources	\$ 1,345,637	\$ 201,587	\$ 1,594	\$ 0	\$ 1,548,818
Intermediate Sources	44,945	0	0	0	44,945
State Sources	295,223	735	0	0	295,958
Federal Sources	242,445	51,360	0	0	293,805
Non-Revenue Receipts	177	0	0	0	177
<i>Total Revenue Collected</i>	<u>\$ 1,928,427</u>	<u>\$ 253,682</u>	<u>\$ 1,594</u>	<u>\$ 0</u>	<u>\$ 2,183,703</u>
Expenditures Paid:					
Instruction	\$ 819,980	\$ 128	\$ 0	\$ 0	\$ 820,109
Support Services	773,331	45,831	0	0	819,162
Operation of Non-Instructional Services	15,331	45,426	0	0	60,757
Facilities Acquisition and Construction	2,996	66,654	0	0	69,650
Other Outlays	53	9,583	0	0	9,637
Other Uses	0	0	0	0	0
Repayments	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0
Debt Service:					
Principal Retirement	0	0	0	0	0
Interest and Fiscal Agent Fees	0	0	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 1,611,691</u>	<u>\$ 167,623</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,779,314</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 316,736</u>	<u>\$ 86,059</u>	<u>\$ 1,594</u>	<u>\$ 0</u>	<u>\$ 404,390</u>
Adjustments to Prior Year Encumbrances	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Other Financing Sources (Uses):					
Estopped Warrants	\$ 2,440	\$ 29	\$ 0	\$ 0	\$ 2,469
Bond Proceeds	0	0	0	0	0
Transfers In	39,615	0	0	0	39,615
Transfers Out	0	(39,615)	0	0	(39,615)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 42,054</u>	<u>\$ (39,585)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,469</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 358,791</u>	<u>\$ 46,474</u>	<u>\$ 1,594</u>	<u>\$ 0</u>	<u>\$ 406,859</u>
<i>Fund Balance - Beginning of Year</i>	<u>523,546</u>	<u>87,481</u>	<u>(10,002)</u>	<u>15,188</u>	<u>616,214</u>
<i>Fund Balance - End of Year</i>	<u>\$ 882,336</u>	<u>\$ 133,955</u>	<u>\$ (8,407)</u>	<u>\$ 15,188</u>	<u>\$ 1,023,072</u>

The notes to the financial statements are an integral part of this statement.

Billings School District No. 1-2, Noble County, Oklahoma
Combined Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Budgeted Governmental Fund Types
For the Year Ended June 30, 2022

EXHIBIT C

	General Fund			Special Revenue Funds			Debt Service Fund		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Revenue Collected:									
Local Sources	\$ 1,473,697	\$ 1,473,697	\$ 1,345,637	\$ 212,042	\$ 212,042	\$ 201,587	\$ 0	\$ 0	\$ 1,594
Intermediate Sources	34,481	34,481	44,945	0	0	0	0	0	0
State Sources	247,104	247,104	295,223	343	343	735	0	0	0
Federal Sources	0	0	242,445	63,007	63,007	51,360	0	0	0
Non-Revenue Receipts	0	0	177	0	0	0	0	0	0
Total Revenue Collected	\$ 1,755,283	\$ 1,755,283	\$ 1,928,427	\$ 275,393	\$ 275,393	\$ 253,682	\$ 0	\$ 0	\$ 1,594
Expenditures Paid:									
Instruction	\$ 2,278,828	\$ 2,278,828	\$ 819,980	\$ 257,383	\$ 257,383	\$ 128	\$ 0	\$ 0	\$ 0
Support Services	0	0	773,331	0	0	45,831	0	0	0
Operation of Non-Instructional Services	0	0	15,331	105,491	105,491	45,426	0	0	0
Facilities Acquisition and Construction	0	0	2,996	0	0	66,654	0	0	0
Other Outlays	0	0	53	0	0	9,583	0	0	0
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid on Warrants and Bank Charges	0	0	0	0	0	0	0	0	0
Total Expenditures Paid	\$ 2,278,828	\$ 2,278,828	\$ 1,611,691	\$ 362,874	\$ 362,874	\$ 167,623	\$ 0	\$ 0	\$ 0
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ (523,546)	\$ (523,546)	\$ 316,736	\$ (87,481)	\$ (87,481)	\$ 86,059	\$ 0	\$ 0	\$ 1,594
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Financing Sources (Uses):									
Stopped Warrants	\$ 0	\$ 0	\$ 2,440	\$ 0	\$ 0	\$ 29	\$ 0	\$ 0	\$ 0
Transfers In	0	0	39,615	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	(39,615)	0	0	0
Total Other Financing Sources (Uses)	\$ 0	\$ 0	\$ 42,054	\$ 0	\$ 0	\$ (39,585)	\$ 0	\$ 0	\$ 0
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ (523,546)	\$ (523,546)	\$ 358,791	\$ (87,481)	\$ (87,481)	\$ 46,474	\$ 0	\$ 0	\$ 1,594
Fund Balance - Beginning of Year	523,546	523,546	523,546	87,481	87,481	87,481	(10,002)	(10,002)	(10,002)
Fund Balance - End of Year	\$ 0	\$ 0	\$ 882,336	\$ 0	\$ 0	\$ 133,955	\$ (10,002)	\$ (10,002)	\$ (8,407)

The notes to the financial statements are an integral part of this statement.

BILLINGS SCHOOL DISTRICT #I-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

1. Significant Accounting Policies

The financial statements of the Billings School District #I-2 have been prepared in conformity with an other comprehensive basis of accounting required by Oklahoma Statutes. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic - but not the only - criterion for including a potential component unit within the reporting entity is the governing body's oversight responsibility, especially financial interdependency. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into two categories; governmental and fiduciary. Each category, in turn, is divided into separate "fund types".

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 2

B. Fund Accounting (continued)

Fund Description

The following funds are utilized by the Billings School District #1-2.

Governmental Fund Types -

General Fund
Special Revenue Funds
Debt Service Fund
Capital Project Fund

Fiduciary Fund Types -

Trust and Agency Fund

Governmental Fund Types

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The General Fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs which includes the Child Nutrition Program.

Special Revenue Funds - The Special Revenue Funds are the District's Building Fund and Child Nutrition Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling, or repairing buildings and for purchasing furniture and equipment. The Child Nutrition Fund derives monies from the sale of foods and federal and state program reimbursements. Expenditures include costs associated with the daily operations of the district's nutrition program.

Debt Service Fund - The Debt Service Fund is the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Project Fund - The Capital Project Funds are the District's Bond Funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing, and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 3

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Agency Fund - The Agency Fund is the school Activity Fund which is used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, of collecting, disbursing, and accounting for these activity funds. The school Activity Funds can include money which is received from the sale of foods through a school Lunch Fund.

Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education (OSDE). This format is essentially the generally accepted form of presentation used by State and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education as follows:

- * Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- * Investments and inventories are recorded as assets when purchased.
- * Capital assets in proprietary funds are recorded when acquired and depreciated over their useful lives.
- * Warrants payable are recorded as liabilities when issued.
- * Long-term debt is recorded when incurred.
- * Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 4

C. Basis of Accounting and Presentation (continued)

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

A budget is legally adopted by the Board of Education for the General Fund, Special Revenue Funds, and Capital Project Funds that includes revenues and expenditures.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting--under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund - is utilized in all governmental funds of the District.

The unencumbered balance of current fiscal year appropriations and the unexpended reserve appropriations of the previous fiscal year are lapsed and become a part of the beginning fund balance for the succeeding fiscal year.

E. Use of Estimates

The preparation of financial statements in conformity with the regulatory basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

F. Assets, Liabilities and Fund Equity

Cash, Cash Equivalents and Investments

All monies which are not invested in Certificate of Deposits or United States Treasury Funds are maintained in NOW Checking Accounts or Savings Accounts.

Inventories

The value of consumable inventories at June 30, 2022 is not material to the financial statements.

Fixed Assets and Property, Plant and Equipment

Property and equipment purchases are recorded as capital outlays in the accompanying statements of revenues, expenditures and changes in fund balances. The District does not maintain complete financial records of capital assets purchased which would include depreciation schedules; therefore, a General Fixed Asset Group of Accounts is not presented.

Compensated Absences

The District has elected not to present a liability for compensated absences.

Operating Leases

The District has elected not to present a liability for operating leases. All operating leases contain a mutual ratification clause for both parties; therefore, the District does not consider the obligation to be for a period extending beyond the current fiscal year.

Long-Term Debt

Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

General Long-Term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. General long-term debt of the District consists of bonds payable. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund. The District has no long-term debt.

Cash Fund Balance

Cash fund balance represents the funds not encumbered by purchase order, legal contracts, and outstanding warrants.

Safeguard of Deposits and Investments

The District's investments policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; certificates of deposit of savings and loan associations, and bank and trust companies; and savings accounts or savings certificates of savings and loan associations, and trust companies. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by federal deposit insurance. The District Treasurer is responsible for

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 6

Safeguard of Deposits and Investments (continued)

maintaining adequate coverage of all funds on deposit through security pledges approved by the Treasurer of the State of Oklahoma.

The General Fund has an investment of \$8,407.35 on June 30, 2022. The funds are invested in the District Sinking Fund which had an under-collection of Ad Valorem taxes due to Public Service Tax protests. A transfer of funds was made from the District General Fund to the Sinking Fund for payment of bond interest coupons due June 30, 2022. The transfer is considered an investment in future Sinking Fund tax collections from release of protested tax funds and tax levies.

Deposits and Investments - Custodian Credit Risk - The District's cash deposits and investments at June 30, 2021, were completely insured or collateralized by federal deposit insurance, direct obligations of the U.S. Government, or securities held by the District or by its agent in the District's name. The District's cash deposits and investments at June 30, 2022 are classified in the following categories:

- (A) Insured by Federal Deposit Insurance.
- (B) Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- (C) Uncollateralized.

	<u>Category</u>			<u>BANK BALANCE</u>
	<u>(A)</u>	<u>(B)</u>	<u>(C)</u>	
Cash and cash equivalents	\$296,303.63	\$ 796,692.87	\$ 0.00	\$1,092,996.50
Investments	0.00	0.00	0.00	0.00
Total	<u>\$296,303.63</u>	<u>\$ 796,692.87</u>	<u>\$ 0.00</u>	<u>\$1,092,996.50</u>

G. Revenue, Expenses and Expenditures

State Revenues

Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue ear-marked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical program. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

NOTES TO COMBINED FINANCIAL STATEMENTS

PAGE 7

Property Tax Revenue

The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of the taxes are due prior to January 1. The second half is due prior to April 1.

The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of the taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Inter-fund Transactions

Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed. Any legally authorized transfers are treated as operating transfers and are included in the results of the Government Funds. Transfers between the Agency Funds (Activity Funds) and the Governmental Fund Types (General Fund) are shown as operating transfers into the Governmental Fund Types (General Fund) only. No transfer is shown out from the Agency Funds as they are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

2. Risk Management

Liabilities Protection Plan

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; or acts of God. The District purchases commercial insurance to cover these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal year.

The School also participates in a risk pool for Workers' Compensation coverage in which there is transfer or pooling risks among the participants of that pool. In accordance with professional standards, the District reports the required contribution to the pool, net of refunds, as insurance expense. The risk pool is the Oklahoma School Assurance group (OSAG), an organization formed for the purpose of providing workers' compensation coverage to participating schools in the State of Oklahoma. In that capacity,

Liabilities Protection Plan (continued)

OSAG is responsible for providing loss control services and certain fiscal activities, including obtaining contract arrangements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to them during the plan year. As a member of OSAG, the District is required to pay fees set by OSAG according to an established payment schedule. A portion of the fees paid by the District goes into a loss fund for the District. The fee for the loss fund is calculated by projecting losses based on the District's losses for the last five years. OSAG provides coverage in excess of the Loss Fund so the District's liability for claim loss is limited to the balance of the loss fund. If the District does not use their loss fund in three years, it is returned to them with no interest.

The District is also a member of the Oklahoma Public School Unemployment Compensation Program. In this program, the District is required to make a deposit based on past experience for potential unemployment claims. The funds for each District are kept separate. The money contributed by each District does not earn interest and is fully insured. If the District has claims in excess of the amount of their account, they would be liable for the excess.

Surety Bonds

Una Stock, District Treasurer, is bonded with the Western Surety Company, in the amount, of \$50,000.00. The bond number is 63729924, dated July 16, 2021 to July 1, 2022.

Cory Sauser, Superintendent, is bonded with Western Surety Company, in the amount, of \$100,000.00. The bond number is 64717488, dated July 1, 2021 to July 1, 2022.

The District maintains a Public Official Named Schedule Bond with CNA Surety Company. The bond number is 63610607, dated April 1, 2021 to April 1, 2022, renewed to April 1, 2023. The positions are as follows:

Altair Vazquez

Custodian of Activity Fund	\$ 34,500.00
Custodian of Lunch Fund	
Encumbrance Clerk	
Board Minutes Clerk	

3. Employee Retirement System

The District participates in the state-administered Oklahoma Teachers' Retirement System (the "System"), which is a cost-sharing, multiple-employer public employee retirement system (PERS). Under the System, contributions are made by the District, the State of Oklahoma, and the participating employees. Participation is required for all teachers and other certified employees and is optional for all other regular employees of public educational institutions who work at least 20 hours per week. A participant's date of membership is the date the first contribution is made to the System. The System is administered by a board of trustees which acts as a fiduciary for investing the funds and governing the administration of the System. The District has no responsibility or authority for the operation and administration of the System nor has it any liability, except for the current contribution requirements.

3. Employee Retirement System (continued)

A participant with 5 years of creditable service may retire with a normal retirement allowance at the age of sixty-two or with reduced benefits as early as age fifty-five. The normal retirement allowance paid monthly for life and then to beneficiaries, if certain options are exercised, equals two percent of the average of the highest three earning years of contributory service multiplied by the number of years of until a later date. When a participant dies in active service and has completed ten years of credited service, the beneficiary is entitled to a death benefit of \$18,000.00, and the surviving spouse may, in lieu of the death benefit, elect to receive, subject to the surviving spousal options, the participant's retirement benefits accrued at the time of death.

The contribution rates for the District and its employees, which are not actuarially determined, are established by statute and applied to the employee's earnings, plus employer-paid fringe benefits. The District is required by statute to contribute 9.5% of applicable compensation for the year ended June 30, 2022. An additional 7.9% of compensation is required for federal grants. The District is allowed by the Oklahoma Teachers Retirement System to make the required contributions on behalf of the participating members. The required contribution for participating member is 7% up to a maximum compensation level.

The total contributions for employees of Billings School District #1-2 covered by the System for the year 2022, 2021 and 2020 were \$130,753.31, \$121,809.04 and \$109,920.15, respectively.

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in the future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts.

The Oklahoma Teacher Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. The System issues an independent financial report, financial statements, and required supplementary information that may be obtained by writing to the Oklahoma Teachers' Retirement System, P.O. Box 53624, Oklahoma City, OK 73152 or by calling (405) 521-2387.

4. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

5. Subsequent Events

Management has evaluated subsequent events through April 12, 2023, which is the date the financial statements were available to be issued and has determined that no additional information needs to be added to the financial statement.

Billings School District No. 1-2, Noble County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Special Revenue Funds
June 30, 2022

SCHEDULE A-1

ASSETS

	<u>Building Fund</u>	<u>Child Nutrition Fund</u>	<u>Total June 30, 2022</u>
Cash and Cash Equivalents	\$ 139,634	\$ 6,083	\$ 145,716
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 139,634</u>	<u>\$ 6,083</u>	<u>\$ 145,716</u>

LIABILITIES AND FUND BALANCES

Liabilities:

Warrants Payable	\$ 5,300	\$ 6,461	\$ 11,761
Reserve for Encumbrances	0	0	0
Due to General Fund	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 5,300</u>	<u>\$ 6,461</u>	<u>\$ 11,761</u>

Fund Balances:

Restricted	\$ 134,334	\$ (379)	\$ 133,955
<i>Total Fund Balances</i>	<u>\$ 134,334</u>	<u>\$ (379)</u>	<u>\$ 133,955</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 139,634</u>	<u>\$ 6,083</u>	<u>\$ 145,716</u>

Billings School District No. I-2, Noble County, Oklahoma
Combining Statement of Assets, Liabilities and Fund Balances
Regulatory Basis - All Capital Project Funds
June 30, 2022

SCHEDULE A-2

ASSETS

	Building Bond Fund #31	Building Bond Fund #32	Total June 30, 2022
Cash and Cash Equivalents	\$ 1,013	\$ 14,175	\$ 15,188
Investments	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Assets</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>

LIABILITIES AND FUND BALANCES

Liabilities:

Warrants Payable	\$ 0	\$ 0	\$ 0
Reserve for Encumbrances	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Liabilities</i>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Fund Balances:

Restricted	\$ <u>1,013</u>	\$ <u>14,175</u>	\$ <u>15,188</u>
<i>Total Fund Balances</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 1,013</u>	<u>\$ 14,175</u>	<u>\$ 15,188</u>

Billings School District No. 1-2, Noble County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Special Revenue Funds
For the Year Ended June 30, 2022

SCHEDULE B-1

	Building Fund	Child Nutrition Fund	Total June 30, 2022
Revenue Collected:			
Local Sources	\$ 199,879	\$ 1,707	\$ 201,587
Intermediate Sources	0	0	0
State Sources	16	719	735
Federal Sources	0	51,360	51,360
Non-Revenue Receipts	0	0	0
<i>Total Revenue Collected</i>	<u>\$ 199,896</u>	<u>\$ 53,786</u>	<u>\$ 253,682</u>
Expenditures Paid:			
Instruction	\$ 128	\$ 0	\$ 128
Support Services	45,831	0	45,831
Operation of Non-Instructional Services	0	45,426	45,426
Facilities Acquisition and Construction	66,654	0	66,654
Other Outlays	0	9,583	9,583
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
<i>Total Expenditures Paid</i>	<u>\$ 112,614</u>	<u>\$ 55,009</u>	<u>\$ 167,623</u>
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	<u>\$ 87,282</u>	<u>\$ (1,223)</u>	<u>\$ 86,059</u>
Adjustments to Prior Year Encumbrances	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Other Financing Sources (Uses):			
Estopped Warrants	\$ 29	\$ 0	\$ 29
Transfers In	0	0	0
Transfers Out	0	(39,615)	(39,615)
<i>Total Other Financing Sources (Uses)</i>	<u>\$ 29</u>	<u>\$ (39,615)</u>	<u>\$ (39,585)</u>
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	<u>\$ 87,312</u>	<u>\$ (40,838)</u>	<u>\$ 46,474</u>
<i>Fund Balance - Beginning of Year</i>	<u>47,022</u>	<u>40,459</u>	<u>87,481</u>
<i>Fund Balance - End of Year</i>	<u><u>\$ 134,334</u></u>	<u><u>\$ (379)</u></u>	<u><u>\$ 133,955</u></u>

Billings School District No. 1-2, Noble County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Regulatory Basis - Capital Project Funds
For the Year Ended June 30, 2022

SCHEDULE B-2

	Building Bond Fund #31	Building Bond Fund #32	Total June 30, 2022
Revenue Collected:			
Local Sources	\$ 0	\$ 0	\$ 0
Intermediate Sources	0	0	0
State Sources	0	0	0
Federal Sources	0	0	0
Non-Revenue Receipts	0	0	0
	<hr/>	<hr/>	<hr/>
<i>Total Revenue Collected</i>	\$ 0	\$ 0	\$ 0
Expenditures Paid:			
Instruction	\$ 0	\$ 0	\$ 0
Support Services	0	0	0
Operation of Non-Instructional Services	0	0	0
Facilities Acquisition and Construction	0	0	0
Other Outlays	0	0	0
Other Uses	0	0	0
Repayments	0	0	0
Interest Paid and Bank Charges	0	0	0
	<hr/>	<hr/>	<hr/>
<i>Total Expenditures Paid</i>	\$ 0	\$ 0	\$ 0
<i>Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances</i>	\$ 0	\$ 0	\$ 0
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	\$ 0
Other Financing Sources (Uses):			
Estopped Warrants	\$ 0	\$ 0	\$ 0
Transfers In	0	0	0
Transfers Out	0	0	0
	<hr/>	<hr/>	<hr/>
<i>Total Other Financing Sources (Uses)</i>	\$ 0	\$ 0	\$ 0
<i>Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)</i>	\$ 0	\$ 0	\$ 0
<i>Fund Balance - Beginning of Year</i>	1,013	14,175	15,188
	<hr/>	<hr/>	<hr/>
<i>Fund Balance - End of Year</i>	\$ 1,013	\$ 14,175	\$ 15,188

Billings School District No. 1-2, Noble County, Oklahoma
Combining Statement of Revenues Collected, Expenditures Paid and Changes in Fund Balances
Budget and Actual - Regulatory Basis - Special Revenue Funds
For the Year Ended June 30, 2022

SCHEDULE C-1

	Building Fund			Child Nutrition Fund			Total		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Revenue Collected:									
Local Sources	\$ 210,361	\$ 210,361	\$ 199,879	\$ 1,681	\$ 1,681	\$ 1,707	\$ 212,042	\$ 212,042	\$ 201,587
Intermediate Sources	0	0	0	0	0	0	0	0	0
State Sources	0	0	16	343	343	719	343	343	735
Federal Sources	0	0	0	63,007	63,007	51,360	63,007	63,007	51,360
Non-Revenue Receipts	0	0	0	0	0	0	0	0	0
Total Revenue Collected	\$ 210,361	\$ 210,361	\$ 199,896	\$ 65,032	\$ 65,032	\$ 53,786	\$ 275,393	\$ 275,393	\$ 253,682
Expenditures Paid:									
Instruction	\$ 257,383	\$ 257,383	\$ 128	\$ 0	\$ 0	\$ 0	\$ 257,383	\$ 257,383	\$ 128
Support Services	0	0	45,831	0	0	0	0	0	45,831
Operation of Non-Instructional Services	0	0	0	105,491	105,491	45,426	105,491	105,491	45,426
Facilities Acquisition and Construction	0	0	66,654	0	0	0	0	0	66,654
Other Outlays	0	0	0	0	0	9,583	0	0	9,583
Other Uses	0	0	0	0	0	0	0	0	0
Repayments	0	0	0	0	0	0	0	0	0
Interest Paid	0	0	0	0	0	0	0	0	0
Total Expenditures Paid	\$ 257,383	\$ 257,383	\$ 112,614	\$ 105,491	\$ 105,491	\$ 55,009	\$ 362,874	\$ 362,874	\$ 167,623
Excess of Revenues Collected Over (Under) Expenditures Paid Before Adjustments to Prior Year Encumbrances	\$ (47,022)	\$ (47,022)	\$ 87,282	\$ (40,459)	\$ (40,459)	\$ (1,223)	\$ (87,481)	\$ (87,481)	\$ 86,059
Adjustments to Prior Year Encumbrances	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Financing Sources (Uses):									
Stopped Warrants	\$ 0	\$ 0	\$ 29	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 29
Transfers In	0	0	0	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	(39,615)	0	0	(39,615)
Total Other Financing Sources (Uses)	\$ 0	\$ 0	\$ 29	\$ 0	\$ 0	\$ (39,615)	\$ 0	\$ 0	\$ (39,585)
Excess (Deficiency) of Revenue Collected Over Expenditures Paid and Other Financing Sources (Uses)	\$ (47,022)	\$ (47,022)	\$ 87,312	\$ (40,459)	\$ (40,459)	\$ (40,838)	\$ (87,481)	\$ (87,481)	\$ 46,474
Fund Balance - Beginning of Year	47,022	47,022	47,022	40,459	40,459	40,459	87,481	87,481	87,481
Fund Balance - End of Year	\$ 0	\$ 0	\$ 134,334	\$ 0	\$ 0	\$ (379)	\$ 0	\$ 0	\$ 133,955

SCHEDULE D-1

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES -
REGULATORY BASIS - FIDUCIARY FUND
07/01/21 TO 06/30/22

<u>ACCOUNT</u>	<u>07/01/21</u>	<u>REVENUES</u>	<u>ADJUSTMENTS</u>	<u>TRANSFERS</u>	<u>EXPENDITURES</u>	<u>06/30/22</u>
NONCATEGORICAL FUNDS						
ATHLETIC ACCOUNT	\$531.88	\$0.00	\$0.00	(\$531.88)	\$0.00	\$0.00
FFA ACCOUNT	16,649.11	18,851.80	(556.07)	531.88	20,167.96	15,308.76
ELEMENTARY	14,727.62	28,793.49			26,025.23	17,495.88
MISC/HIGH SCHOOL	5,984.27	3,831.65			4,753.27	5,062.65
LOUNDSBURY STEM LAB	5,242.44	2,940.00			2,355.18	5,827.26
	1,000.00	0.00			0.00	1,000.00
TOTALS	\$44,135.32	\$54,416.94	(\$556.07)	\$0.00	\$53,301.64	\$44,694.55

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
COMBINING STATEMENT OF ASSETS, LIABILITIES AND
FUND EQUITY - REGULATORY BASIS - FIDUCIARY FUND
7/01/21 TO 06/30/22

SCHEDULE D-2

<u>DEPOSITORY</u>	<u>DETAIL</u>	<u>TOTALS</u>
CASH	<u>46,303.63</u>	
TOTAL DEPOSITORY		<u>\$46,303.63</u>
 <u>FUND</u>		
LEDGER BALANCE	44,694.55	
ADD: 2021-22 OUTSTANDING	<u>1,609.08</u>	
		<u>46,303.63</u>

BILLINGS SCHOOL DISTRICT #1-07
NOBLE COUNTY - OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
ALLOCATIONS & EXPENDITURES
07/01/21 to 06/30/22

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS- THROUGH GRANTOR'S NUMBER	PROGRAM OR AWARD AMOUNT	CASH/(ACCURUED) OR DEFERRED REVENUE AT JULY 1, 2021	RECEIPTS OR REVENUE RECOGNIZED	DISBURSEMENTS/ EXPENDITURES	CASH/(ACCURUED) OR DEFERRED REVENUE AT JUNE 30, 2022	INDIRECT COST
<u>U.S. Department of Education -</u>								
<u>Direct Programs</u>								
Title VII Indian Ed	84.060	561	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00
Title V, Part B REAP	84.358A	588	20,856.00	0.00	18,706.60	18,706.60	0.00	0.00
<u>State Department of Education</u>								
Title I, Part A, Title II, Part A, Title IV Part A	84.010	511/541/552	65,191.82	0.00	17,890.54	42,365.97	(24,485.43)	0.00
Title I School Improvement	84.010	515	85,762.38	0.00	71,133.75	71,133.75	0.00	0.00
IDEA-B District/Flow Through	84.027	615/621	18,396.41	0.00	18,396.41	18,396.41	0.00	0.00
Covid-19, IDEA-B ARP Flow Through	84.027X	628	3,828.64	0.00	0.00	0.00	0.00	0.00
IDEA-B Pre School	84.027	641	699.07	0.00	699.07	699.07	0.00	0.00
Covid-19, IDEA-B ARP Pre School	84.027X	643	217.22	0.00	217.22	217.22	0.00	0.00
Special Education Cluster				0.00	19,312.70	19,312.70	0.00	0.00
Covid-19, Cares Act ESSER	84.425D	788	1,723.55	0.00	1,723.55	1,723.55	0.00	0.00
Covid-19, Cares Act - ESSER II	84.425D	793	87,557.09	0.00	87,557.09	87,557.09	0.00	0.00
Covid-19, Cares Act ESSER III	84.425U	795	210,957.22	0.00	0.00	0.00	0.00	0.00
Covid-19, Total Program Funds				0.00	89,280.64	89,280.64	0.00	0.00
<u>State Department of Career Tech</u>								
Carl Perkins	84.048	421	0.00	0.00	1,881.05	1,881.05	0.00	0.00
<u>U.S. Department of Agriculture -</u>								
<u>Child Nutrition</u>								
Covid-19, Supply Chain Assistance	10.555	759	6,509.80	0.00	6,509.80	6,509.80	0.00	0.00
National School Lunch Program	10.555	763	31,803.86	30,360.63	31,803.86	25,003.48	37,161.01	0.00
School Breakfast Program	10.553	764	25,681.31	10,361.50	25,681.31	25,681.31	10,361.50	0.00
Summer Food Program	10.559	766	8,881.78	0.00	8,881.78	8,881.78	0.00	0.00
Child Nutrition Cluster				40,722.13	72,876.75	66,076.37	47,522.51	0.00
Covid-19, P-EBT	10.649	760	614.00	0.00	614.00	614.00	0.00	0.00
Commodity Distribution (Non-Cash)	10.565	N/A	18,634.57	0.00	4,549.39	4,549.39	0.00	0.00
Total Child Nutrition Program				40,722.13	78,040.14	71,239.76	47,522.51	0.00
Total Federal Financial Assistance				40,722.13	300,235.42	317,920.47	23,037.08	0.00

NOTE 1: The Schedule of Expenditures of Federal Awards was prepared using the same accounting policies used in preparing the District's financial statements.

The District's policy is to recognize expenditures when encumbered (contracted for) rather than at the time the related fund liability is incurred.

NOTE 2: The District policy is to expend Child Nutrition federal, state and local revenues, in that order, during each fiscal year. If there are any unexpended federal or state funds remaining at the end of a fiscal year, those funds will be expended during the next fiscal year, prior to the utilization of current year funding.

NOTE 3: The amount shown as received and expended in the Child Nutrition for commodities represents a nonmonetary value of the food commodities received.

Therefore, the total revenues and expenditures do not agree with the financial statements by this amount.

NOTE 4: Indirect Costs are included in the total expenditures.

NOTE 5: The District has elected not to use the 10% de Minimis indirect cost rate allowed under Uniform Guidance.

NOTE 6: The District reports they did not receive any federally funded personal protective equipment (PPE).

Chas. W. Carroll, P.A.

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Enid, Oklahoma 73701

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Fax 580-234-5425

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education
Billings School District #1-2
Noble County, Oklahoma

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying fund type and account group financial statements, regulatory basis, of Billings School District #1-2, Noble County, Oklahoma, as listed in the Table of Contents as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's combined financial statements, and have issued our report thereon dated April 12, 2023, which was adverse with respect to the presentation of the financial statements in conformity with the accounting principles generally accepted in the United States because the presentation followed the regulatory basis of accounting for Oklahoma school districts and did not conform to the presentation requirements of the Governmental Accounting Standards Board. However, our report was qualified for the omission of general fixed asset account groups with respect to the presentation of financial statements on the regulatory basis of accounting authorized by the Oklahoma State Board of Education.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings I identified certain deficiencies in internal control that I consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiencies described in the accompanying Schedule of Findings as items 22-03 and 22-04 to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider the deficiencies described in the accompanying Schedule of Findings as items 22-01 and 22-02 to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Response to Findings

The District's response to the findings identified in our audit is described in the accompanying school's corrective action plan. We did not audit the District's response and, accordingly we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Chas. W. Carroll, P.A.
April 12, 2023

BILLINGS SCHOOL DISTRICT #I-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

SCHEDULE OF FINDINGS
JUNE 30, 2022

22-01 Finding

Statement of Condition - Pre-numbered receipts were not utilized by activity fund sponsors.

Criteria - Pre-numbered activity fund receipts shall be issued for every sub-account for each fiscal year and every teacher in the school system should be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Cause/Effect of Condition - The District and employees were not following Oklahoma State Department of Education Activity Fund procedures, which could lead to loss of revenues, theft and incomplete record.

Recommendation - The District should be following all specific procedures established by the State Department of Education.

Current Status - This finding continued during the current year.

22-02 Finding

Statement of Condition - During the 2021-22 fiscal year the Child Nutrition Fund had beginning balance and receipts totaling \$94,244.93 while total warrants, reserves and transfers out totaled \$94,623.81. The Child Nutrition Fund had a deficit balance of (\$378.88).

Criteria - Oklahoma Statutes require the District to maintain a positive balance.

Cause/Effect of Condition - Proper procedures were not in place to monitor fund balances and actual expenditures. The District was in violation of state law when the Child Nutrition Fund expenditures exceeded the District's fund balance. Since there is a deficit fund balance, future fiscal year revenue will now have to pay for the previous year's obligations.

Recommendation - We recommend the appropriations ledger be reconciled periodically with expenditure reports to ensure that expenditures do not exceed cash, in any fund, to ensure that the fund balance does not end the year with a deficit balance as required Oklahoma Statutes.

22-03 Finding - Material

Statement of Condition - Fifteen (15) of 47 District Fund expenditures did not have a purchase order or invoice available for review and two (2) purchase orders did not have an invoice attached. Additionally, two (2) purchase orders were dated after the invoice date and seventeen (17) invoices were not signed by District personnel.

Criteria - All expenditures are to have requisitions submitted prior to any order of goods or services, which includes a predetermined amount. All invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/Effect of Condition - Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

BILLINGS SCHOOL DISTRICT #I-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

SCHEDULE OF FINDINGS
JUNE 30, 2022

22-03 Finding - Material (continued)

Recommendation - I recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice as required by Oklahoma State Statute Title 70 § 5-135..

22-04 Finding - Material

Statement of Condition - Four (4) of 25 Activity Fund expenditures did not have a purchase order, requisition or invoice available for review and five (5) purchase orders did not have an invoice attached. Additionally, two (2) purchase orders were dated after the invoice date and eight (8) invoices were not signed by District personnel.

Criteria - All expenditures are to have requisitions submitted prior to any order of goods or services, which includes a predetermined amount. All invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/Effect of Condition - Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

Recommendation - I recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice as required by Oklahoma State Statute Title 70 § 5-129.

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2022

21-01 Finding

Statement of Condition - The District's Activity Fund detail and custodian's analysis do not match the bank totals.

Criteria - Activity Fund custodian's records should be reconciled to bank amounts on a monthly basis.

Cause/Effect of Condition - One Activity Fund receipt does not show as deposited at the depository and a prior year correction was not adjusted on the ledger balance. Total sub-accounts fund balances are overstated by \$919.87 at year end, based on bank totals.

Recommendation - The Activity Fund custodian should reconcile the school's records to the bank monthly and have Sponsors verify sub-account balance on a monthly basis.

Current Status - This finding was corrected during the current year.

21-02 Finding

Statement of Condition - Pre-numbered receipts were not always utilized by activity fund sponsors and receipts were not turned in to the Activity Fund Custodian on a timely basis.

Criteria - Pre-numbered activity fund receipts shall be issued for every sub-account for each fiscal year and every teacher in the school system should be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Cause/Effect of Condition - The District and employees were not following Oklahoma State Department of Education Activity Fund procedures, which could lead to loss of revenues, theft and incomplete record.

Recommendation - The District should be following all specific procedures established by the State Department of Education.

Current Status - This finding continued during the current year.

21-03 Finding

Statement of Condition - Five (5) of 49 District purchase orders were dated after the invoice/order date indicating the goods/services were ordered before being approved. Additionally, one (1) District payment did not have an invoice available for review and two (2) invoices did not have signatures.

Criteria - All expenditures are to have requisitions submitted prior to any order of goods or services are made, which includes a predetermined amount, all invoices or packing slips are to be signed by personnel receiving goods or services and invoices are required documentation before payment is made.

Cause/Effect of Condition - Employees are not following purchasing procedures, which could lead to unauthorized purchases being made.

Recommendation - I recommend all purchases be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice.

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

DISPOSITION OF PRIOR YEAR FINDINGS
JUNE 30, 2022

21-03 Finding (continued)

Current Status - This finding continued during the current year.

21-04 Finding

Statement of Condition - The District received and deposited funds in the Child Nutrition Fund, for the Summer Food Program, in the amount of \$58,313.60. The District had expenditures for the program of \$18,698.95 and \$39,614.65 through the Child Nutrition and General Funds respectively.

Criteria - Expenditures for federal programs are to be made from funds in which the collections were deposited.

Cause/Effect of Condition - Lack of internal control allowed for non-compliance with expenditure tracking and proper use of collections by individual District funds.

Recommendation - The \$39,614.65 paid by the District General Fund should be reimbursed by transfer from the District Child Nutrition Fund to compensate for the decrease in the General Fund balance.

Current Status - This finding was corrected during the current year.

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
JULY 1, 2021 TO JUNE 30, 2022

PRIOR YEAR AUDIT EXCEPTIONS AND RECOMENDATIONS


All prior year audit exceptions have since been resolved unless they are presented in the current year audit exceptions and recommendations followed by "A similar exception was presented in the previous years audit report".

BILLINGS SCHOOL DISTRICT #1-2
NOBLE COUNTY - OKLAHOMA
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL
LIABILITY INSURANCE AFFIDAVIT
JULY 1, 2021 TO JUNE 30, 2022

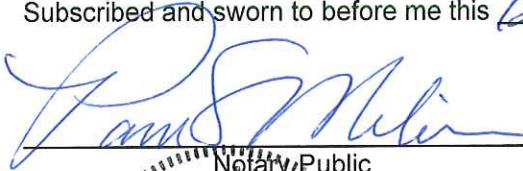
STATE OF OKLAHOMA)
)
COUNTY OF GARFIELD)

The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant' Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of the audit contract and during the entire audit engagement with the Billings School District #1-2, Noble County, Oklahoma, for the audit year 2021-22.

Chas. W. Carroll, P.A.
Auditing Firm

By: 

Subscribed and sworn to before me this 12th day of April, 2023.



Notary Public

My commission expires January 29, 2024.



BILLINGS PUBLIC SCHOOL DISTRICT
NOBLE COUNTY

AUDIT FINDING
CORRECTIVE ACTION PLAN

Reference Number: 22-01

Name of Award – Project Number
(Federal Findings) _____

Condition/Findings: Pre – numbered receipts were not utilized by activity fund sponsors.

Corrective steps that have already been implemented and/or the steps that will be implemented:

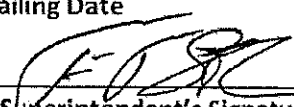
Pre-numbered receipts will be utilized by all activity fund sponsors and will be issued for every sub-account for each fiscal year and all sub account sponsors/teachers will be informed that all monies are to be turned in to the School Activity Fund Custodian on a daily basis.

Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:
The School Activity Account Custodian and Auditors will assure that it is being followed.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
 Superintendent's Signature		<u>4-25-23</u> Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.

BILLINGS PUBLIC SCHOOL DISTRICT
NOBLE COUNTY

AUDIT FINDING
CORRECTIVE ACTION PLAN

Reference Number: 22-02

Name of Award – Project Number
(Federal Findings) _____

Condition/Findings: Proper Procedures were not in place to monitor fund
balances and actual expenditures.

Corrective steps that have already been implemented and/or the steps that will be
implemented:

Appropriations Ledger will be reconciled periodically with expenditure reports to ensure
that expenditures do not exceed cash, in any fund, to ensure that the fund balance does not
end the year with a deficit balance.


Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:

The School District will periodically reconcile appropriations ledgers with expenditures to
ensure that expenditures do not exceed cash in any funds. Will be monitored by the
Superintendent and Auditors.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and
number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
 Superintendent's Signature		<u>4-25-23</u> Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented
Section.

BILLINGS PUBLIC SCHOOL DISTRICT
NOBLE COUNTY

AUDIT FINDING
CORRECTIVE ACTION PLAN

Reference Number: 22-03

Name of Award – Project Number
(Federal Findings) _____

Condition/Findings: 15 of 47 District fund expenditures did not have a purchase order or invoice available for review and 2 purchase orders did not have an invoice attached. Additionally, 2 purchase orders were dated after the invoice date and 17 invoices were not signed by District personnel.

Corrective steps that have already been implemented and/or the steps that will be implemented:

All purchases will be approved with a purchase order/requisition prior to items being ordered and will be accompanied by an itemized, dated and signed invoice as required by State Law.

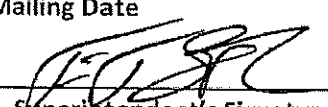
Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:

The School District will make sure all purchases are approved by the Superintendent with a purchase order/recquisition in place prior to items being ordered and they will be accompanied by an itemized, dated and signed invoice. This will be checked by the District Auditors.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
		<u>4.25.23</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.

BILLINGS PUBLIC SCHOOL DISTRICT
NOBLE COUNTY

AUDIT FINDING
CORRECTIVE ACTION PLAN

Reference Number: 22-04

Name of Award – Project Number
(Federal Findings) _____

Condition/Findings: 4 of 25 Activity fund expenditures did not have a purchase order, requisition or invoice available for review and 5 purchase orders did not have an invoice attached. 2 purchase orders were dated after the invoice date and 8 invoices were not signed by District Personnel.

Corrective steps that have already been implemented and/or the steps that will be implemented:

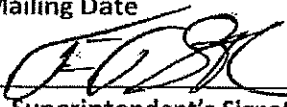
All purchases will be approved with a purchase order/requisition prior to items being ordered and be accompanied by an itemized, dated and signed invoice as required by State Law.

Completion Date: Implementing immediately

The Plan for monitoring adherence to the corrective action plan:
The School District will assure all purchases are approved with a purchase order/requisition prior to items being ordered and will be accompanied by an itemized, dated and signed invoice. This will be checked by the District Auditors.

If warranted, reasons why the district does not consider a Corrective Action necessary.

If a refund is made in relation to this finding please include the mailing date, amount and number of the check for the refund.

Mailing Date	Check Number	Amount of Refund
		<u>4-25-23</u>
Superintendent's Signature		Date

If the district disagrees with the Audit Finding this would be noted in the Steps Implemented Section.